PRIVACY STATEMENT
Submitting an application to ROBO-KNOT secondment

Responsible of your personal data	ROBOtics KNOwledge Transfer Lab (ROBO-KNOT) project. 28DIGITAL Privacy e-mail: roboknot_privacy@28digital.eu
Purpose of the processing activity	To receive, save, and manage ROBO-KNOT secondment applications from individuals.
Lawful basis of the processing activity	Consent
Categories of personal data	**Personal data:** Full name (as in passport or national ID), Date of Birth, Gender (female, male, prefer not to say), Nationality, Contact email, Contact phone number, Career stage, Educational background, Title of Degree, Main field of expertise. **Employment data:** Current employment institution, Department Unit name, Full name and email address of the Supervisor or Line manager, Emplloyement date at current institution (date), Employment status. **Data on the secondment:** Secondment preferences - ROBO-KNOT job postings the applicant is applying to, Proposed secondment duration, Proposed secondment starting date. **Required Attachments:** Curriculum Vitae (CV) (preferred Europass format, max 3 pages), Motivation letter (500 words), English Proficiency (level B2 and above), Endorsement letter from supervisor or institutional head, Copies of relevant certificates or proof of employment.
Recipients	ROBO-KNOT consortium members: 28DIGITAL Hungary Hub Non Profit Kft (28DIGITAL Hungary), Joint Controller 1; 28DIGITAL IVZW (28DIGITAL), Joint Controller 2; AI DATA AND ROBOTICS ASSOCIATION (ADRA), Joint Controller 3; COFAC COOPERATIV A DE FORMACAO E ANIMACAO CULTURAL CRL (ULUS), Joint Controller 4; INSTITUT JOZEF STEFAN (JSI), Joint Controller 5; ARISTOTELIO PANEPISTIMIO THESSALONIKIS (AUTH), Joint Controller 6; TALLINNA TEHNIKAÜLIKOOL (TALT), Joint Controller 7; PACT PARQUE DO ALENTEJO DE CIENCIA E TECNOLOGIA (PACT), Joint Controller 8; Tartu Science Park Foundation (TSP), Joint Controller 9; OZZIE IDIOTIKI KEFALAIOUCHIKI ETAIRIA (OZZIE), Joint Controller 10; ROBOTNIK AUTOMATION SL (RBTK), Joint Controller 11; FUNDACION PARA LA PROMOCION DE LA INNOV ACION INVESTIGACION Y DESARROLLO TECNOLOGICO EN LA INDUSTRIA DE AUTOMOCION DE GALICIA (CTAG), Joint Controller 12.
Retention period	Personal data submitted with your application is kept until 31 January 2029, after which it is anonymised. In anonymised form, records are kept for five years after the granting authority makes its last payment to the project or until any ongoing checks or audits are completed under the rules and procedures set out in Grant Agreement 101216484.
Your data rights	Data subjects, via the abovementioned email, have the rights to: - request access to their personal data; - request rectification of inaccurate data;

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	- request their deletion when, among other reasons, the data are no longer necessary for the purposes for which they were collected; - request the restriction of the processing of their data, in which case they will only be retained for the exercise or defence of claims; - object to the processing of their data, in which case the data controller(s) will no longer process their data, unless there are compelling legitimate grounds to do so or for the exercise or defence of possible claims; - request the portability of their data; - withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal; Data subjects also have the right to lodge a complaint with the applicable national supervisory authority.

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